

GREEN PURCHASING POLICY

RE: Twelve01West

Effective: 8/24/2022

Implementation

Effective as of the date listed, this policy applies to all areas under management control. All cleaning, hygiene, and paper products must meet the outlined standards.

Cleaning and Hygiene Products and Services

All cleaning and hygiene products and services purchased must meet one of the following for all products not classified as disinfectants:

- Follow the ISO 20400:2017 Sustainable Procurement-Guidance
- Require that products and services comply with minimum of one of the following:
 - o Certified by the Global Ecolabelling Network (GEN)
 - o EPA's Comprehensive Procurement Guideline (CPG) Program, with a listing under the CPG
 - o Product Supplier Directory
 - o EPA's Safer Choice Label
 - o Ecologo Certified
 - o Green Seal Certified

Paper Products

All paper products (paper towels, napkins, and tissue paper) purchased must meet one of the following:

- GS-9 and GS01 for Paper Towels and Napkins, and for Tissue Paper.
- UL 175 Sanitary Paper Products.
- EU Ecolabel Paper Products.
- Good Environmental Choice Australia GECA 13-2007 Sanitary Paper Products
- Forest Stewardship Council